# ALT-2040 Fund Annual Report

*Please submit your annual progress report to* *altfund.ok@ubc.ca**.*

## General Information:

|  |  |
| --- | --- |
| **Project Title** |  |
| **Lead Applicant** |  |
| **Collaborators** |  |
| **Report Date** |  | **Funding Year** |  |
| **Project Initiation Date** |  | **Planned Completion Date** |  |

## Summary for public distribution

Please provide a 250-300 word summary of key goals and accomplishment to date for the project. This summary may be published on the ALT-2040 Fund website and may also be included in summary reports provided by the Provost or designate to UBC stakeholders.

**The remainder of this report will be used by the Office of the Provost to track progress and better understand how to support your project and future projects. This report should focus on the activity conducted in the current Academic Year.**

## Summary of Work Accomplished to Date

*In terms of what you originally intended for the project, what has already been completed and what is the project on track to accomplished this year?*

## Changes/Modifications to the Current or Future Scope of the Project

*Over the past year, what changes were made (if any) in light of the work undertaken to date? Please explain why these changes are/were needed, and how this affects evaluation of project outcomes*.

## Work Plan for the Next Year

*What are the project goals for the next year (Academic Year)?*

## Budget Matters

*Over the past year, have the current, actual, or intended project expenditures changed as a result of any changes to the project's scope? Please provide brief details below of any changes and provide a ledger summary from Workday, which should include expenditures to date and remaining balance in your project account.*

*For information on how to access your project account in Workday, please refer to* [*alt-2040.ok.ubc.ca/Workday-Information-for-Project-Leads*](https://alt-2040.ok.ubc.ca/wp-content/uploads/sites/161/2025/08/Workday-Information-for-Project-Leads-1.pdf)

## Project Impact to Date

### Impact on Students

*Please fill in the following table with all known courses and sections that were impacted by your project in the most recent academic year, including any courses not mentioned in your original proposal.*

(Please add lines as needed)

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Code** | **Section** | **Academic Year/Session** | **Term**  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*If your project does not pertain to a specific course or courses, briefly describe the overall student impact of your project this year. How many students have benefited from the project. In what ways? How are you measuring the impact?*

### Impact on Teaching

*Please indicate if the teaching practices of team members have changed or are changing as a result of your project. If so, in what ways? Do you see these changes as sustainable over time? Why or why not?*

### Lessons Learned

*As you reflect back on the past year, is there anything that you would like to share that will help others conducting ALT-2040 Fund Projects? What advice would you like someone to have given you prior to engaging with your project this year?*

## Requests or Comments

Please provide us with any other comments that you would like to include. In particular, is there any type of support that you need that you have not been able to obtain? Are there particularly challenging issues that the Office of the Provost can help with?