**2024 ALT-2040 Fund
Learning experience enhancement & Course innovation partnership streams**

this template is For Development Purposes only. All proposals must be submitted online by **3:00 PM, February 29, 2024**

Please read all criteria and application instructions at[**alt-2040.ok.ubc.ca**](http://alt-2040.ok.ubc.ca/)**.** Applications should be written in language that is understandable to a non-specialist. Note this is a template only; the application must be submitted online. The online application system is **plain text**. You may upload up to two **1-page** exhibits (figures) along with required approval and resource commitment letters. The two exhibits must be fully explained and referenced in the proposal text, with brief captions only.

# BASIC PROJECT INFORMATION AND APPROVAL

### Project title

*Use sentence case.* ***[200 characters max.]***

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### Project stream

*Please select the funding stream to which you are applying (select one).*

* Learning experience enhancement stream
* Course innovation partnership stream

### Lead applicant

*For administrative purposes, there must be one Lead Applicant only; they should be either a full-time, continuing UBCO faculty member (includes Librarians) or a full-time UBCO lecturer with an appointment that remains active through the project length. Include Name, Title, Primary email address, Department/school/Unit.*

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### Co-applicants (if applicable)

*Please indicate all other applicants’ name as well as corresponding title(s), affiliation(s), and email, separated by commas (e.g. Jane Doe, Associate Professor, Nursing, FHSD, jane.doe@ubc.ca).*

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### Other team members (if applicable)

*Please indicate all other team members’ names as well as corresponding title(s), affiliation(s), and email, separated by commas (e.g. Jane Doe, Associate Professor, Nursing, FHSD, jane.doe@ubc.ca).*

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### Expertise

*Please describe the expertise of the applicant(s) in relation to this project. What additional expertise may be needed to conduct the project?* ***[250 words max.]***

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### Department head approval

*I confirm that the Department/Unit Head, Director, Associate Chief Librarian or equivalent of* ***all*** *of the applicants have been consulted on the nature of the project, are aware of potential resource commitments, and have agreed to support the project. Please upload letter(s) in the* ***Exhibits, Approvals, Support and Resource Commitment Letters*** *task of the application (after the application text is entered).*

**[ ]**  Yes

### Faculty / Library approval

*A letter/email of approval from the relevant Dean or Designate and/or UBC Okanagan’s Chief Librarian (as appropriate) is included in this application. Please upload letter in the* ***Exhibits, Approvals, Support and Resource Commitment Letters*** *task.*

**[ ]**  Yes

### Funding request

*Total funding requested (up to $15,000 of Course innovation partnership stream or up to $25,000 for Learning experience enhancement stream).*

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# PROJECT OVERVIEW

### Project summary

*Please summarize, in a manner that is accessible to individuals from diverse disciplinary backgrounds, what you propose to do, why it is innovative and how the project will transform UBC Okanagan students’ learning experience in a meaningful way.* ***If your proposal is successful, this summary may be publicized on the UBC Okanagan website***. ***[250 words max.]***

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### Strategic alignment

*Explain how your proposed project advances the* [*transformative learning*](https://strategicplan.ubc.ca/transformative-learning/) *strategies of Shaping the Next Century and UBC Okanagan teaching and learning priorities and plans expressed in aligned plans and reports (e.g.* [*Outlook 2040*](https://okmain.cms.ok.ubc.ca/wp-content/uploads/sites/26/2019/02/UBCO-Outlook-2040.pdf)*,* [*Indigenous Strategic Plan*](https://isp.ubc.ca/)*,* [*Declaration of Truth and Reconciliation Commitments*](https://ok.ubc.ca/about/indigenous-engagement/)*,* [*Inclusion Action Plan*](https://equity.ubc.ca/about/inclusion-action-plan/)*,* [*Climate Emergency Task Force Report*](https://bm-climate-emergency-2021-sandbox.sites.olt.ubc.ca/files/2022/08/CETF_Report.pdf) *and* [*UBC’s Anti-Racism and Inclusive Excellence*](https://antiracism.ubc.ca/) *initiatives).* ***[150 words max.]***

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### Alignment with priority focus areas

*Identify the ALT-2040 Fund priority focus area(s) most relevant to your project (maximum 3).*

* Strengthen and expand Indigenous-focused curricula in existing courses and programs and/or strengthen instructors’ competence with incorporating Indigenous knowledge and ways of knowing in their teaching.
* Transform curricula by incorporating equitable and anti-racist teaching and pedagogies that promote locally and globally relevant and responsive ways of learning, knowing, and translating knowledge.
* Expand educational opportunities that encourage students' active engagement with the climate emergency by enhancing climate change content and learning activities in one or more existing courses.
* Redesign a course for delivery in an online, hybrid or multi-access format to introduce innovative teaching and learning practices and leverage [Universal Design for Learning](https://udlguidelines.cast.org/) principles.
* Create and/or incorporate OER to make education more affordable and accessible to students. Priority will be given to projects which implement OER into multi-section courses or multiple courses.
* Recognize disciplinary skills or competency acquisition in one or more courses through the creation of non-credit credentials or digital badges that may be laddered into a non-credit, proficiency-based credential.
* Co-develop curricula with external partners (community, industry, etc.) and offer credit or proficiency-based non-credit opportunities accessible to both UBC students and external learners (may be delivered separately).
* Innovate courses by experimenting with novel knowledge translation techniques to produce new or adapt existing educational materials and resources for use in the unique learning environments available through Constellation.
* Other (explain below)

### Explanation of priority focus areas

*Explain how your project aligns with the focus area(s) you identified above.* ***[250 words max.]***

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# PROJECT DETAILS

### Project rationale and objectives

*Clearly state the project's rationale and objectives. These objectives should align with your outcomes and serve as the basis for your evaluation approach.* ***[500 words max.]***

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### Expected project outcomes and deliverables

*List or describe the project’s intended tangible outcomes and deliverables (e.g. courses created or revised, assessments created). Identify any new or changed teaching or learning approaches and/or practices as outcomes as appropriate.* ***[500 words max.]***

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### Related projects

*Please identify any relationships that the proposed project has with current or proposed projects (ALT-2040 or other UBC Okanagan or university-wide teaching and learning grants). Ensure that you explain how this 2024 ALT-2040 Fund proposed project’s objectives and outcomes are unique.* ***[250 words max.]***

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### Project work plan, timeline & milestones

*Provide a summary of the approach and methods you intend to use to achieve the stated objectives of the project. You should also include a clear work plan that identifies major milestones, including any evaluation activities. You may upload up to two* ***1-page*** *exhibits (figures) to complement your narrative. Please note that you should reference the figures and ensure that they are explained in the text of your proposal.* ***[1000 words max]***

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### Inclusion considerations

*Please explain how the project uses systematic approaches to address the needs of diverse learners and enhance equity, diversity, inclusion and accessibility.* ***[250 words max.]***

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### Student involvement

*Please explain how students were consulted in the preparation of the proposal, and how they will be involved in the development and implementation of the project.* ***For Course innovation partnership stream proposals****, please ensure that you articulate the nature of the partnership with students – in what specific ways do the students have agency within the project?* ***[250 words max.]***

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### Innovation in teaching and learning

*What is innovative about the educational strategies, pedagogical approaches, techniques or tools you are using? In what ways will your teaching and student learning change as a result of this project? As applicable, please explain the teaching and learning foundation (e.g., the theoretical framework, application of specific research-informed teaching principles or evidence-based practices) that your innovation is grounded in/built-upon. You may upload a list of references with your application.* ***[250 words max.]***

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# PROJECT BENEFITS AND IMPACT

### Academic program(s) and course(s)

*Please specify which academic program(s) and/or course(s) are impacted by this project. Ensure that you explain how you arrived at the number of students you list in the* **Students Impacted by the Project** *field below. [****200 Words Max.****]*

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### Students impacted by the project

*How many students do you estimate will directly and indirectly benefit from this project?*

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### Project benefits

*Referring to the project’s objectives and expected outcomes, what are the direct and short-term as well as sustainable benefits to students who are the primary target audience for the project. Explain how these will contribute toward the enhancement of teaching and learning at the course or academic program level as appropriate to the stream.* ***[500 words max.]***

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### Broader benefits

*What will the project do or create that will benefit the University more broadly? Explain how these will contribute to the enhancement of learning and teaching beyond the targeted academic program(s).* ***[250 words max.]***

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### Sustainability

*Explain how the identified benefits (products and outcomes) will be sustained/supported beyond the project's funding period. Include reference to resource commitment letters as applicable.* ***[250 words max.]***

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### Evaluation criteria

*Describe your evaluation strategy or process and outline any key indicators that will be used to determine the project’s success/performance. What outcome-based criteria will be used to measure success? What data (quantitative and/or qualitative) will you collect to evaluate the project’s impact, and how will you use these data?* ***[500 words max.]***

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# BUDGET AND RESOURCES

### Learning spaces/environment considerations

*Please identify any specialised software, special classroom/facilities or scheduling support (i.e., video-conferencing, lecture capture, flexible classroom space, etc.) that will be required to implement your project (for significant infrastructure investments needed, please upload a support letter from Campus Planning).* ***[150 words max.]***

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### Budget rationale

*Provide a succinct rationale for the budget you have outlined in the required Budget Spreadsheet. Your explanation should complement (not repeat) the explanation provided for the items that you have included in the spreadsheet. As appropriate, identify the relevant support and/or resource commitment letters.* ***[250 words max.****]*

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### Project budget spreadsheet

*Please use and upload the Excel template provided on the website.*

### Exhibits, approvals, support and resource commitment letters

*Please upload any letters that relate to the following via the ALT-2040 Application (provostapply.ok.ubc.ca) site:*

* *Up to two 1-page exhibits (figures or tables)*
* *Department/Unit Head/Director support letters.*
* *Resource commitment letters from university services or academic support units (e.g, CTL, Library, Indigenous Services, etc.)*
* *Resource commitment letters from external partners*
* *Consultation with Campus Planning regarding potential investments in infrastructure and services*
* *Approval letter from the Dean of the Faculty of Lead Applicant*
* *Approval letter from the Dean of any Faculty committing resources*